

## **BEARSTED PARISH COUNCIL**

### Minutes of the Communications and Community Committee meeting of Bearsted Parish Council held at KGV Memorial Hall, Bearsted on Wednesday 4<sup>th</sup> September 2019 at 7.30pm

Present: Cllr Michael Bollom  
Cllr Denis Spooner  
Cllr Joanna Tribley

Also in attendance was the Assistant Clerk Erin Sugden (AC), no members of the public were present.

#### **REPORTS FROM MEMBERS OF THE PUBLIC**

There were no reports.

- 1. Declarations of intentions to record**  
None.
- 2. Apologies and absence**  
None received.
- 3. Declaration of Interests, Dispensations, Predetermination or Lobbying**  
There were no such declarations.
- 4. Printed Media**
  - a) Correspondences: None received
  - b) Process for quotations to Media: All quotations to the media need to go through the Parish Office and it is requested Councillors do not quote directly to the media.
  - c) Downsmail: The main article will be about the current situation about the pond. There will be an update on the work that the Traffic Working Group are doing and details about the Old Time Music and the Fireworks Display.
- 5. Digital Media**
  - a) Correspondences- None received.
  - b) Website – Councillor bio and photo slide-show be incorporated. Agendas and minutes have been moved to a more prominent place.
- 6. Playscheme**
  - a) Correspondences: none received
  - b) Sales and budget: There were a total of 814 tickets sold during the two-week period totalling an income minus booking fee of £7879.52. This amount added with donations and sponsorship covered all costs of the Playscheme.
  - c) Dates recommended – Due to the success of this year's event it was recommended and unanimously agreed that in 2020 the dates for the Playscheme will be 27<sup>th</sup> July- 7<sup>th</sup> August.
- 7. Fireworks**
  - a) Correspondence – None received.
  - b) Security – Quotations for the security company to be used for the Fireworks were put to the committee and it was unanimously agreed that Paladin would be appointed for 2020 at a cost of £1152.00. Security was discussed

as it is thought that many people may not buy tickets online prior to the event but wait until the night, thus making the queue to enter longer. The AC is to work out an 'early bird rate' for tickets purchased before a certain date as an incentive to those who buy early.

**ACTION: ASSISTANT CLERK**

**8. Old Time Music Event**

- a) Correspondence – None received.
- b) Update – A written update was provided by Barbara Dunford who informed the committee that the performers and venue were booked and an invoice will be submitted to pay for these. Inspired Villages are sponsoring the event but the amount is to be confirmed. Coach travel was recommended as Chalkwell Coaches at a cost of £295 and was unanimously voted in favour.

**9. Christmas**

- a) Correspondence: None received
- b) Lighting: Cllr Bollom volunteered to speak to KCC and Aylesford Electrical with regards to Snowflakes installation on the lamp posts.

**ACTION: CLLR BOLLUM**

It was proposed and unanimously agreed that a second set of lights are required for the tree on The Green as it has grown. The AC will investigate the cost of a new set along with spare bulbs.

**ACTION: ASSISTANT CLERK**

**10. Market on the Green**

- a) Correspondences: none received
- b) Market Manager: Due to the size of the current Market it was agreed at the previous Communication Meeting that a contractor would be found to take over the running of the Market as it is not sustainable for councillors to run the event. A meeting will take place with a contractor on Friday 6<sup>th</sup> September who, if they agree will be trialled for 12 months with a 3-month review. The contractor will be entitled to keep stall holder fees with the cost of electrics being paid to BPC. Depending on the contractor's way of working an email has been set up by BPC for their use and access to both Facebook and Twitter will be granted. The contractor will be welcome to continue to run the market during the winter months but it will be requested that there is a monthly charity. A contract between the contractor and BPC will be agreed

**ACTION: ASSISTANT CLERK**

- c) Sales and Budget: Cllr Tribley updated the committee to inform them that there were over 30 stalls with 5 businesses on the waiting list. £443.78 was raised for Heart of Kent Hospice and there were 601 visitors.

**11. Noticeboards** – There was a suggestion to start to gradually replacing the notice boards but as the notice boards have been renovated in recent months it was felt that new boards are not needed.

Plants in the noticeboard planters will need to be replaced with Autumn flowers. It was suggested £200 would be spent and this was voted for unanimously. Cllr Bollom will contact Notcutts.

**ACTION: CLLR BOLLUM**

**12. General Correspondence**

- a) VE Day- At the present time it is thought that the council are not in the position to be able to organise a celebration. There is thought about Soldier Silhouette. This has been deferred to next meeting.

- b) Complaint about the roadworks: KCC will be contacted about BPC concerns about the unsafe works to the pathway along Ware Street by the Station. A press release will be put out to explain BPC are working with KCC.

**ACTION: ASSISANT CLERK**

**13. Review of local events**

- a) Classic Cars on the Green- The event took place on a dry sunny day and was able to raise £7000 for Kent, Surrey and Sussex Air Ambulance.
- b) Music on the Green – There have been two complaints to BPC with regards to MOTG and suitable responses have been sent. When any future applications are made for events the points made will be considered and BPC will work with future organisers

**14. Update of Policies- None**

**14. Future Agenda Items**

Future Events: 2020 – Summer Event  
VE Celebrations  
Float for Bearsted & Thurnham Fayre  
BPC booklet  
Reserve members for committee

**16. Date of next Meeting, requested to be 8<sup>th</sup> October, 2019**

**There being no further business to transact, the meeting closed at 21:13 hrs**

**Signed..... Date.....**