

BEARSTED PARISH COUNCIL

Minutes of the Full Council meeting of Bearsted Parish Council held
at King George V Memorial Hall, Manor Rise, Bearsted on
Tuesday 3rd September, 2019 at 7:30pm

Present: Cllr Michael Bollom (Chair)
Cllr Fabienne Hughes (Vice Chair)
Cllr Denis Spooner
Cllr Frank Jagger
Cllr Graeme Hannington
Cllr Helena Goodwin
Cllr Jo Tribley
Cllr Jon Hughes (19:34hrs)
Cllr Pat Marshall MBE
Cllr Richard Ash MBE
Cllr Suzanne Camp

Also in attendance were the Assistant Clerk Erin Sugden and KM Correspondent Rosemary Pearce.

Reports from members of the Public

There were no such reports.

1. Declarations of intention to record.

There were no declarations made to record the meeting.

2. Apologies and absence

There were no apologies received.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

Cllr Spooner was lobbied about item 19a.

4. To resolve to go into closed session and to exclude the press and the public at item 22 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) for consideration of HR matters and legal matters.

5. Signing of the Minutes of the last meeting

The minutes for the meeting of the Full Council on 30th July 2019, the closed session of the 2nd April 2019, the extraordinary meeting of the Full Council on the 20th June 2019 and the minutes of the Full Council on the 2nd July 2019 were agreed as a true record and duly signed.

6. Matters arising from the last minutes and action points.

Item 5- it is requested that Cllr Ash check the status of the application of the Smarts Cottage Pathway.

ACTION: CLLR ASH

7. Reports:

PCSO : A number of burglaries have taken place since the council last met. These incidents have taken place at local clubs and shops where by equipment and cash were taken. Vehicles have had number plates stolen and in some cases vandalised.

There have also been incidents of unsocial behaviour in the parish. On-going investigations continue as no charges have been made to date.

Borough Councillors: A report was received from Cllr Denis Spooner who attended a number of meetings including MBC Strategic Planning and MBC Full Council Meeting. He also attended MBC Planning Committee meetings whereby an application was made in Chapel Lane. Although this was objected to it was passed and thus Cllr Spooner expressed concern about the interpretation and implementation of Policy SP17. This has been referred to MBC Strategic Planning and Infrastructure.

Cllr Bollom raised questions about the Yeoman Lane Carpark and Cllr Spooner will continue to investigate.

Rosemary Road was spoken about and MBC will not renew the lease to BPC.

A report was received from Cllr Val Springett who attended many of the meetings as Cllr Spooner.

Community Warden: The Warden has continued her work with welfare cases in the Parish and visited the Playscheme on a number of days. She reported that there is an increase in rogue traders and prevention of these will continue.

Chairman of the council: Some events have taken place during the summer recess in which the Chairman attended which included the annual Playscheme, Mayor's Tea Party, Music on the Green and the charity cricket match on The Green. The Chairman was also invited to the cheque giving to the Air Ambulance who received £7500 from Classic Cars on the Green. The resurfacing of the Church Lane car park also took place and positive feedback has been received. The Chairman would like to thank local residents for their understanding and patience while this work was carried out.

Assistant Clerk: Although Councillors have been on recess the office remains busy with assisting the Playscheme, planning for Fireworks and working towards the introduction of new planning and allotment systems. The Street allotment have handed back their administration to the parish office which has added to the work load of an already stretched team. A number of staff sickness and annual leave have meant that the office had to be closed for a two-week period. The office will for the foreseeable future only be open between 9.30-12.30 Monday- Wednesday.

8. Committee Meeting and Working Group Reports. (20 mins)

Reports from Working Groups

Market on the Green: September was the biggest market to date with over 30 stalls and 5 businesses on the waiting list. At the next Communications Committee Meeting a discussion about the Market Manager position will take place.

Fireworks: Fireworks will take place on the 8th November. Later this week a poll will go out on social media to decide on the music choice for this year.

Summer Playscheme: The event was hugely successful again this year with 814 tickets sold over the 10 days. Grants were received from KCC, Boxley Parish council and sponsorship from Golding homes. The final budget will be discussed at the next Finance Committee. At the next Communications Committee Meeting dates for 2020 will be discussed.

Traffic working group: the proposal for parking restrictions on Ware Street have been provided by KCC and these will go out to residents this, for consultation, week. The Joint Traffic Plan (BPC and Boxley PC) needs to be endorsed before it goes to KCC. This was proposed and 10 voted in favour and one abstention.

Improvements to the A249 Bearsted Road have not been quantified in terms of improvements to the number of vehicles. A second meeting with KCC is awaited. The key issue is for KCC to explain how the 'knock on' effect to the next /adjacent junctions, will be dealt with.

Speed monitoring in Roseacre Lane and Yeoman Lane within the next month will go ahead. It has been requested that the average speed, top speed and numbers above 20mph are recorded and feed back to BPC.

The 'Keep Clear' sign in Manor Rise will have temporary cones put in place until KCC can provide a better permanent solution.

Reports from members of the Council for outside bodies – none received.

9. Finance

a) Resolution to Authorise Payments

A vote was taken to authorise payments on expenditure transaction sheet with the understand that when a new invoice for LHS it is then paid.– This was unanimously voted in favour.

BJW Computer	Computer Toner	84.00
Madginford Hall	Hall Hire - July	11.49
Compute4U	Laptop Hire	72.00
Wayne Matthias	Football- Playscheme	100.00
H&F Sports	Basket ball hoop	48.00
KCS	Glue for Playscheme	98.10
H&F Sports	Sports Equipment	353.40
Amanda Franklin	Playscheme -Expenses	374.38
Payroo	Payroll	12.00
Amanda Franklin	Playscheme-Leader	750.00
CW Surfacing	Church Lane Car Park	35,400.00
HR Services	Travel Expenses	58.32
Downsmail	Full Page- Aug	338.40
Payroo	Payroll	12.00
Parish Online	Mapping Tool	180.00
Opus Energy	Tractor Barn	36.22
Opus Energy	The Green	17.70
BT	August bill	207.60
Young Lives Foundation	MOTG Donation	364.76
Nicola Brittain	Finance & Payroll Aug	403.90
LRH Property	Various	225.00

b) Finance Reports: Budgets were available for inspection.

c) Balances of accounts: None available as Finance Meeting has not taken place.

d) Grants and Donations requests: None received.

10. Bearsted Cricket Club Contract

Cllr Jagger and Cllr Jon Hughes meet with Bearsted Cricket Club (BCC) to speak about their wish to extend the Pavilion. It was asked that BCC put together a list of their intentions and submit to the BPC.

There was discussion about newly appointed Councillors wanting to understand the contracts between BPC and BCC. Cllr Hannington has offered look at the contract. Should the contract not be clearly understood it was suggested to seek legal advice for interpretation.

ACTION: CLLR HANNINGTON

11. Committee Meeting Dates

The AC put together suggested dates for committee meeting for 2020, these were voted unanimously in favour. The AC will book the halls for 2020.

ACTION: ASSISTANT CLERK

12. Budget Setting for 2020-2021

The AC has advised that the budget for 2020-21 will need to be set by November's Finance Meeting.

13. Insurance Renewal

Cllr Goodwin and Cllr Ash assessed the insurance policy quotations and made the recommendation to continue with Hiscox due to the service they have offered previously to BPC and the quotation cost. This was voted unanimously in favour. The AC will instruct Hiscox

ACTION: ASSISTANT CLERK

14. Community Infrastructure Levy – Public Consultation

This is money that is generated by new development and goes predominately to Borough Councils with 15% go towards Parish Councils. There is a lot of development around Bearsted and the Parish Council need to know where this money is being spent. Parish Councils should be asking MBC for money towards areas that the need improvements.

15. Notice Boards and Future Agendas/Minutes

The AC will request update at the Clerk's Conference as to whether a printed agenda is needed for all notice boards.

ACTION: ASSISTANT CLERK

16. Church Lane Car Park Update

The work was carried out on time and to a very good standard. The feedback from the local community is very positive.

17. Rosemary Road Update

Since the lease ran out in 2012 it was proposed that BPC will request a re-fund on all monies spent on maintaining the land since the lease expired. Councillors voted 10 in favour and one abstention.

ACTION: ASSISTANT CLERK

18. Pond Update: Cllr Hannington, Cllr Fabienne Hughes and the Assistant Clerk to work on a press release to advise the parish of the current situation.

ACTION: CLLR HANNINGTON, CLLR F HUGHES, AC

19. General Correspondence

a) Church Landway Lock –The tennis club requested 3 additional keys. Councillors discussed the needs and voted against the request. It was also requested that the cleaner's vehicles do not drive on the Church Landway as it is damaging the pathway. The AC will respond to the request.

ACTION: ASSISTANT CLERK.

20. Future Agenda items

Joint Parishes Group
Madginford Hall Lease
Agendas and Minutes
Smarts Cottages

21. Date of the next Meeting: Tuesday 1st October, 2019

22. Closed session:

a) HR matters

There being no further business to transact, the meeting closed at 21:10 hrs

Signed..... Date.....