

BEARSTED PARISH COUNCIL

www.bearstedparishcouncil.gov.uk

Madginford Hall, Egremont Road, Bearsted, Maidstone. ME15 8LH
Telephone: 01622 630165 Email: clerk@bearstedparishcouncil.gov.uk

A G E N D A

To all members of the Council, Press and Public

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be held at Madginford Hall, Bearsted, on Tuesday 4th June 2019 at 7.30pm when it is proposed to transact the following business:

REPORTS FROM MEMBERS OF THE PUBLIC

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised (15 mins)

- 1. Declarations of intention to record**
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
- 2. Apologies and absences.**
To receive and accept apologies for absence.
- 3. Declaration of Interests, Dispensations, Predetermination or Lobbying**
Members are required to declare any interests, dispensations, lobbying or changes to the Register of Interest and that changes to the Register of Interests should be notified to the Clerk.
- 4. Co-option of a Councillor**
- 5. To resolve to go into closed session and to exclude the press and public at item 22 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) for consideration of HR matters and legal matters.**
- 6. Signing of the Minutes of the last meeting.**
- 7. Matters arising from the last minutes and action points.**
- 8. Statement of Internal Control**
To review the effectiveness of the system of Internal Control. Councillors are asked to consider the Statement of Internal Control in support of the Annual Governance Statement.
- 9. Annual Governance Statement for 2018-19**
To approve the Annual Governance Statement for 2018-19, Section 1 of the Annual Return for the year ending 31 March 2018.
- 10. Accounting Statements for 2018-19**
To approve the Accounting Statements for 2018-19, Section 2 of the Annual Return for the year ending 31 March 2019.
- 11. Reports:** (20 mins)

Borough Councillors
PCSO
Community Warden
Chairman
Deputy Clerk

- 12. Committee Meeting and Working Group Reports.** (20 mins)
Reports from all Committees to include:
Finance and General Policy Committee
Planning Committee to include recent decisions
Environment Committee
Reports from Working Groups
Market on the Green
Fireworks
Summer Playscheme
Reports from members of the Council for outside bodies
- 13. Finance** (10 mins)
a) Resolution to authorise payments
b) Finance Reports
c) Balances of accounts
d) Grants and Donations requests
- 14. Policies for adoption or renewal**
- 15. Planning Committee**
- 16. Church Lane Car Park Update**
- 17. Play-areas**
- 18. Correspondence** (5 mins)
- 19. Future Agenda items**
- 20. Downs Mail**
- 21. Date of the next Meeting: Tuesday 2nd July, 2019**
- 22. Closed session:**
a) HR matters
b) Legal matters

Signed:



Erin Sugden,
Assistant Clerk to Bearsted Parish Council.
29 May, 2019