



# Bearsted Parish Council

Council Offices, Madginford Hall  
 Egremont Road, Bearsted  
 Maidstone, Kent  
 ME15 8LH  
 Tel: 01622 630165

## ACTION PLAN 2018-2019

<b>Key Issue : Open Spaces</b>			
<b>Objective</b>	<b>Responsibility</b>	<b>Actions Recommended</b>	<b>Timescale</b>
To clear up as many public footpaths and areas overgrown	Environment Committee	Community Payback Scheme	In Progress every Sunday
Re Surface Church Landway	Environment Committee	Approval at Full Council 27 <sup>th</sup> March 2018	Completed September 2018
To seek environmental improvements on Ware street bank opposite the railway station Completed	Environment Committee	Approved for 1000 bulb planting for the Spring as well as more shrubs.	2018/19
To complete survey on Meadowbank and look at future uses.	Environment Committee	Await Wildlife survey and then discussions on future usage.	2018/19
To carry out repairs to the War Memorial situated in Holy Cross Church Grounds	Environment Committee	Apply to Diocese for approval and action quotation from Traditional Stone	In Progress for completion 1 <sup>st</sup> week November 2018

<b>Key Issue : Highways</b>			
<b>Objective</b>	<b>Responsibility</b>	<b>Actions Recommended</b>	<b>Timescale</b>
To seek a resolution to the highway speeding/parking on Ware street	Environment Committee	Discussion and survey	Completed but not resolved
To work with Highways England in resolving lorry usage through the village especially during M20 closures	Environment Committee	Working with Highways England involved in planning meetings and road signage	2018 /2020

<b>Key Issue : Planning</b>			
<b>Objective</b>	<b>Responsibility</b>	<b>Actions Recommended</b>	<b>Timescale</b>
Councillors to have additional training on planning matters	All Councillors		Completed

<b>Key Issue : Car Parking</b>			
<b>Objective</b>	<b>Responsibility</b>	<b>Actions Recommended</b>	<b>Timescale</b>
Re Surface of Church Car Park	Environment Committee	Quotations Required	2019
To make sure car parking restrictions are enforced and areas clearly marked.	Environment Committee and MBC/KCC	Monitor	2018/19

<b>Key Issue : Good Governance</b>			
<b>Objective</b>	<b>Responsibility</b>	<b>Actions Recommended</b>	<b>Timescale</b>
To be effective and efficient in decision making	All Sub Committees and Full Council	All Councillors to respond	Ongoing
Represent Parish interests	All Councillors	immediate	Ongoing
Communication improvements to Parishioners	All Councillors	immediate	Ongoing

<b>Key Issue : Finance and General Purposes</b>			
<b>Objective</b>	<b>Responsibility</b>	<b>Actions Recommended</b>	<b>Timescale</b>
To bring back all Finance in house	Clerk	Revised training on Parish software programme and the return of Assistant Clerk from Maternity leave.	September 2018 through to May 2019
To streamline administration in the Parish office as well as improve efficiency	Clerk, Assistant and Councillors	Additional software package and training to reduce work in preparing financial documents	October 2018 through May 2019

