

## **BEARSTED PARISH COUNCIL**

www.bearstedparishcouncil.gov.uk

Madginford Hall, Egremont Road, Bearsted, Maidstone. ME15 8LH  
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## **A G E N D A**

### **To All members of the Council, Press and Public**

Members are hereby summoned and notice is given that a **Meeting of the Environment Committee** will be held on Tuesday 13<sup>th</sup> November, 2018 at, KGV Memorial Hall, Manor Rise, Bearsted commencing at 7.30 p.m.

### **REPORTS FROM MEMBERS OF THE PUBLIC**

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised

1. **Declarations of intention to record**  
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
2. **Apologies for absence.**
3. **Declaration of Interests, Dispensations, Predetermination or Lobbying**
4. **Signing of minutes**
5. **Matters arising from the last minutes and action points.**
6. **Finance reports.**
7. **Church Landway/Church Car Park**
  - a) Correspondence:
    - Vehicular access information from Bearsted Tennis Club
    - Blocked drain and broken man hole cover
  - b) Church Landway lighting update
  - c) Broken light at the Church Car Park and quote for replacement parts (Cllr F Hughes)
  - d) Quotes for drainage on Church Landway

**8. Highways & Footpaths**

- a) Correspondence:
  - Trees Ragstone Road update
  - TPO to tree at St Faiths Lane
- b) To identify areas requiring maintenance by Community Payback Service
- c) Column testing for Christmas lights update
- d) Litter picking initiative update

**9. General Maintenance**

To identify/ratify essential maintenance issues.

**10. Bearsted Green**

- a) Correspondence:
  - Rubbish and washing machine to the rear of the hairdressers on the Green.
  - Works on the Green enquiry from the Cricket Club
  - Missing bench plaques enquiry
- b) Pond survey update
- c) Update on verti draining and seeding costs.

**11. Open Spaces**

- a) Correspondence: Update on deadly nightshade in Rosemary Road open space.

**12. Allotments**

- a) Correspondence:
- b) Petty cash reimbursement for allotment committees
- c) AGM minutes from The Street Allotment Committee

**13. Meadow Bank**

- a) Fencing and path surfacing quotes
- b) Conclusion of recent topographic and boundary survey

**14. War Memorial renovation update & recommendation for ratification of final costs**

**15. Noticeboards and Street Furniture**

- a) Update for 'adopt a planter' initiative

**16. Update for the purchase and installation of the shed for the Summer Play Scheme situated at Roseacre Junior School.**

**17. Consultations**

Loose Neighbourhood Development Plan (Regulation 16)

- 18. Committee Terms of Reference**  
To agree to adopt the updated Terms of Reference
- 19. Future Agenda Items**
- 20. Downs Mail**  
To agree on items to highlight in the Bearsted Parish Council sponsored page in the forthcoming edition.
- 21. Date of next Meeting, 18<sup>th</sup> December, 2018**

Signed:

A handwritten signature in blue ink, appearing to be 'S. Lewis', written in a cursive style.

**Sarah Lewis,**  
**Clerk to Bearsted Parish Council.**  
7<sup>th</sup> November, 2018