

## **BEARSTED PARISH COUNCIL**

Minutes of the Environment Committee meeting of Bearsted Parish Council held at King George V Memorial Hall, Manor Rise, Bearsted on Tuesday 31<sup>st</sup> July, 2018 at 7:30pm

Present: Cllr Jon Hughes (Vice Chair)  
Cllr Michael Bollom  
Cllr Fabienne Hughes  
Cllr Pat Marshall MBE

Also in attendance was Emma Hull Bearsted Parish Council Admin Assistant, Borough Cllr Mike Cuming plus two members of the public.

### **REPORTS FROM MEMBERS OF THE PUBLIC**

There were no such reports.

**1. Declarations of intention to record**

A declaration to record the meeting had been received from Cllr Fabienne Hughes.

**2. Apologies for absence.**

Apologies were received and accepted from Cllr Geoff Bennett (Chair), Cllr Richard Ash MBE, Cllr Susanne Camp and Parish Clerk Sarah Lewis.

**3. Declaration of Interests, Dispensations, Predetermination or Lobbying**

Cllr Pat Marshall as Trustee for Madginford Hall which has previously been entered into the register.

**4. Minutes of last meeting**

The minutes of the Environment Committee meeting on Tuesday 26<sup>th</sup> June 2018 were agreed as a true record and were duly signed.

**5. Matters arising from the last minutes and action points.**

There were no such matters to note.

**6. Expenditure against Budget report.**

It was agreed to carry over to the next meeting in September.

**7. Church Landway/Church Car Park**

a) Church Landway lighting update

Cllr Jon Hughes to forward report received in regards to the inspection of the lighting. It was felt it may be cheaper to obtain two quotes in regards to laying a new cable.

**ACTION: Cllr J Hughes**

b) White gate renovation/replacement quotes

The gate has been painted and ready to be put back in place.

**ACTION: Cllr M Bollom**

- c) Plastic Collars for lamp posts  
Cllr Michael Bollom reported that he had used a chemical as trial on 2 lamp posts and would report back at the next Environment meeting. Collars as per the notice boards were also to be looked into.

**ACTION: Cllr M Bollom**

**8. Highways & Footpaths**

a) Correspondence:

- Correspondence forwarded by Thurnham PC  
It was agreed to respond to Thurnham PC advising them to forward the concerns raised by the resident to KCC.  
Cllr Michael Bollom to ask the Clerk to forward the outcome of the parking survey to Thurnham PC in regards to Ware Street.

- b) To identify footpaths requiring maintenance by Community Payback Scheme  
Suggestions are welcome for areas which require maintenance particularly in the Madginford area. Work is due to commence at Banky Meadow this weekend. In some instances, it's hard to identify who is responsible KCC or MBC for specific locations.

c) M20 Traffic Diversions

A letter detailing the proposed diversion will be placed on the Parish Website and Notice Boards to notify residence. An e mail was received just before the meeting to cancel the proposed closure. Cllr Michael Bollom attended a meeting with the construction team and highways who will place road closure signs at Roundwell with bollards to restrict entry for vehicles and Yeoman Lane in an effort to stop drives taking a short cut once the diversions are in place. Residents will be informed.

**9. General Maintenance**

- Works for handyman  
There were none to report.

**10. Bearsted Green**

a) Correspondence:

- Bearsted Cricket Club Members Quiz night & Fun Day  
It was agreed with all in favour subject to having a copy of the necessary public liability insurance and a letter to be sent by the Clerk to remind the club of their health and safety obligations and that a license to sell alcohol will need to be obtained. As agreed each year the parish require a copy of the club's liability insurance and their code of conduct to be displayed.

**ACTION: Clerk**

- Weeds due to continuous dry weather  
Admin to respond detailing that the maintenance of the green includes weed treatment which is carried out in the Autumn.

**ACTION: Admin**

- Cricket cage  
Planning permission has been granted by MBC to cut down overhanging branches on a tree near the cricket pavilion. After the work has been completed the cricket cage will be stored in this location.
- b) Bins and rubbish removal  
It was agreed with all in favour for The Clerk to obtain a quote for a contract cleaner to deep clean The Green on a Monday morning over the summer months for two hours' labour May to September.  
**ACTION: Clerk**
- c) Street Trader Licence Update  
Cllr Michael Bollom is in ongoing talks with MBC in regards to the requirement for a licence for the green.
- d) Future charges for the use of the Green.  
Charges are to be displayed on The Green notice board which will apply from 2019.
- e) Market on the Green update  
The candidate who was offered the Market Manager role has decided to decline the position. It was agreed to defer this item to the next meeting until further applicant can be found. It was agreed however that the market would not reopen unless at least 10 stalls were to be on site.

## 11. Open Spaces

- a) Correspondence:
  - Upper Chimes Management Committee  
The Clerk to respond to the enquiry with a copy of the deeds held by the Parish.
  - LRH Property Maintenance Quote  
It was agreed with all in favour for all works to be carried out as detailed.
    - Renovations to a bench on the green £50.00
    - Repair and paint white line front edge of steps to Malling's Lane £235.00
    - Repair and paint white line front edge of steps to Sandy Mount £235.00
    - Repair and paint white line front edge of steps to Hill Brow £280.00
    - Repair, paint re hang white gate and posts £490.00
  - French Quote - Ware Street  
Cllr Jon Hughes to respond when back from leave and confirm sleepers to be two high and not three as quoted.
- b) Update on Storage Container for Roseacre Raiders  
It was agreed with all in favour that the storage container not to be placed on parish land and for Roseacre Raiders to contact Golding Homes direct.  
**ACTION: Clerk**
- c) Bell Lane / Meadow Bank quotes for pathway and fencing  
Agreed to defer to Septembers meeting.

- d) Meadow Bank: Update on ecology survey  
The survey will be ready in October.
- e) Update for handrail at Hillbrow Steps and post box at Merton Road  
To defer to Septembers meeting.
- f) Costs for white paint to steps at Hillbrow, Sandy Mount and Cross Keys  
As discussed under item 11

**12. Allotments**

**a) Correspondence**

- Rental increases  
The correspondence was discussed and answers were to be forwarded to the clerk for our reply.

**13. Meadow Bank**

**a) Correspondence**

None received.

**14. Holy Cross Church Flower Festival**

It was noted that the Parish will have a flower arrangement in the Church for the festival which will be arranged by Cllr Michael Bollom's wife.

**15. Bearsted Station Goods Yard**

A meeting has been arranged in September with the Leader of the Council Paul Carter and Cllr Michael Bollom along with Cllr Jon Hughes, Cllr Geoff Bennett and the Clerk in regards to future purpose for the goods yard.

**16. Notice Boards and Street Furniture**

**a) General maintenance issues around the village**

All the notice boards have been freshly painted and are looking very presentable.

**17. Parish Council Parking at Madginford Hall**

Cllr Pat Marshall to add an agenda item at the next Madginford Hall Committee meeting as the Parish Office circumstances have changed and that they now require the use of three car parking spaces.

**18. War Memorial repair update and drawings**

It was agreed with all in favour that the additional amount of £690 in respect of the crack on the cross to be carried out. Clerk to respond so that work can be completed by November.

**ACTION: Clerk**

**19. Twinning Partnership**

It was felt that a response to be sent from the Clerk that due to circumstances the parish didn't feel that there was sufficient interest in twinning with a town in France at this present time.

**ACTION: Clerk**

**20. Bearsted Community Hub Facebook page**  
It was felt that this forum wasn't the appropriate place to report on Parish matters or respond and that the appropriate reporting channels should be used.

**21. Future agenda items**  
No items were discussed.

**22. Downs Mail**  
It was felt that it was too early to discuss items as an edition has just been distributed.

**23. Details of next meeting**  
The next meeting of the Environment Committee will be held on 4<sup>th</sup> September 2018.

**There being no further business to transact, the meeting ended at eleven minutes to nine.**

**Signed ..... Date .....**