

# BEARSTED PARISH COUNCIL

Minute of a meeting of the Parish Council held at **King George V Memorial Hall, Manor Rise, Bearsted on Tuesday 10<sup>th</sup> November at 7.30 p.m**

**Present:** Messrs Walton (chairman), Ash, Cuming, Licence, Smith, Stark, Street and Young, Mrs Cuming, Mrs Marshall MBC and Mrs Stevens together with Mrs Rimmer, clerk to the Council, Mrs Riach-Brown, Community Warden and PCSO Jim Stevens.

1 Apologies for Absence – Messrs Dyke, Ethridge, Harris and Hughes

2 Police Report

a) 13 reported incidents since the last meeting (appendix 1).

b) PCSO Stevens questioned whether the Council would be introducing Cold Calling zones in the Parish? It was agreed that the topic would be revisited in 6 months time.

c) Concern regarding the damage to the verges in Church Lane – request for the Parish Council to write to the Millwood Site Manager asking for considerate parking amongst contractors. It was agreed that letter would be sent, with a copy to Paul Carter, also asking that the contractors repair the damage to the verges.

*Action: Letter to be sent to residents asking them to log car registration numbers and list details of any damage done to the property.*

*Action: Letter to Rob Jarman, MBC, requesting that greater consideration is taken by MBC to the representations made by KHS when determining planning applications.*

d) Speedwatch – there are a number of members of the community are willing to volunteer for the scheme. Can the Parish Council review their stand on the scheme and rethink the situation. PCSO Stevens believes Speedwatch is a good deterrent and should be supported if the volunteers are available.

*Action: Review in March to determine the number of volunteers and the cost to the parish.*

3 Declarations of Interest

All Councillors were warned of the necessity to disclose any interest they may have in any items to be discussed.

Mr Ash and Mrs Marshall declared that they would not participate in any discussion concerning planning matters as they were members of the Borough Council Planning Committee.

Messrs Ash and Mrs Marshall stated that they were members of the Madginford Hall Management Committee and would not participate in any discussions concerning the Pre-School lease.

4 Minutes of Meeting held on 13<sup>th</sup> October 2009 were agreed as a true and accurate record of proceedings.

5 Matters Arising

5.1 Madginford Pre-school

Letter sent to Paul Carter following last meeting. No response to date.

Architect has been approached to draw up sketches for extension to Madginford Hall.

## 5.2 Firework Evening

Mr Ash wished to thank Mr Walton for arranging this event which was again well supported by the community. The Clerk reported that £2942 was taken in gate receipts. Mr Walton reported that he has recently been informed that the company providing fireworks has recently been presented with an award for the best Firework organiser in England.

## 5.3 Mayors Reception

Unfortunately neither the Mayor or Deputy can attend the event. Invitations have been sent to the various clubs and societies in the parish. Catering to be carried out in-house. Clerk has arranged for servers for the evening. It was agreed that £10 would be paid for this service.

## 5.4 Parish Plan

Farmers Market (Appendix 2) – Mr Smith has been visiting local markets to see how they run. An application is required to MBC for a street traders licence should the market be held outside, therefore the possibility of holding the market in Madginford Hall is being investigated.

It is hoped that the market will start in May 2010, being run as a community venture not profit making. In order for the market to run efficiently the Parish Council will need to appoint a Market Manager to deal with the marketing and administration.

## 5.5 Other matters arising

- a) Bearsted and Thurnham Club - Minutes of licensing committee have not been received to date.
- b) Bearsted Green – repairs have been carried out to the seat.

## 6 Correspondence

- a) MBC – Caravans Sites and Control of Development Act 1960 – Consultation regarding adoption of New Model Standards for Residential Caravan Sites
- b) Kent Fire and Rescue Service – Integrated Risk Management Plan 2010/13
- c) KALC – Chairmanship Training Day 13<sup>th</sup> January 2010

## 7 Planning

7.1 Minutes of Planning Committee 5<sup>th</sup> November 2009 (Appendix 3) were agreed as a true and accurate record.

### 7.2 Applications Received

MA/09/1743 30 Winifred Road – Erection of 2 no single storey side extensions – this application was being reported to MBC on 5<sup>th</sup> November.

MA/09/1765 20 Shirley Way – Resubmission of 08/1519 (Erection of single storey side extension and two storey rear extension) with amendments being enlargement of garage by 1.5m and new entrance canopy- no objection

MA/09/1790 3 Manor Rise – Erection of first floor side extension and ground floor rear Extension – no objection

TA/0142/09 63 and 55 Button Lane - Consent to fell one Ash tree designated as being subject to TPO No. 6 of 2007 – no objection

MA/09/1878 74 Ashford Road – Erection of single storey rear extension (resubmission of 09/0982) – no objection

### 7.3 Applications Granted

TA/0109/09 21 Church Lane

TA/0123/09 Knowle Cottage

MA/09/1437 Barty House Nursing Home

MA/09/1533 22 Yeoman Way

MA/09/1412 30 Royston Road

MA/09/1554 6 Egremont Road

MA/09/1642 31 Mynn Crescent

#### 7.4 Applications Withdrawn

MA/09/0982 74 Ashford Road

MA/09/1539 6 Ashford Road

#### 7.5 Other Matters

**KIG** – next JPG meeting to be held on 19<sup>th</sup> November to discuss the future financing of the JPG. JPG's presentation to the inquiry commences 11<sup>th</sup> November.

### 8 Matters of Report

#### 8.1 Finance

(i) List of Cheques to be signed (Appendix 4) were agreed for payment.

(ii) Budget

Committee chairmen were reminded they needed to bring their budgetary requirements to the finance meeting on 17<sup>th</sup> November.

First draft of budget to be discussed at December meeting.

Projects for inclusion: Lighting; Church Landway; Speedwatch.

(iii) Date of next meeting 17<sup>th</sup> November 2009

#### 8.2 Open Spaces Report

(i) The Street Allotments

a) Representation from allotment holders regarding the management committee along with an appeal regarding a notice to vacate. It was agreed that the committee need to be more flexible

b) It was agreed that an appeal process be put in place. First appeal to the Open Spaces Committee, followed by Full Council.

c) It was agreed that the appeal in this instance be granted and that an additional 6 months tenancy be granted to allow work to be carried out on the plot.

d) Six monthly meetings to be set up with Management Committee to discuss issues.

(ii) Date of next meeting 19<sup>th</sup> November 2009

(iii) Report from MBC regarding diseased tree along footpath from Roseacre Lane to St Faiths Lane. This tree is a parish tree and needs to be removed. Replacement to be sought.

*Action: Arrange for Tree Surgeon to visit and remove*

#### 8.3 Youth Report

(i) Minutes of meeting held on 19<sup>th</sup> October 2009 (Appendix 5)

(ii) Youth Forum update

a) A further meeting has been held with more new members attending. It is proposed to take the group to the Maidstone Youth Forum to see how the meetings etc should be run.

b) The group are researching projects that they feel may benefit the young people of Bearsted

c) It is proposed that a bowling evening will be arranged for the young people. Mr Walton proposed that the parish council purchase a trophy for the winner of the evening. Agreed

#### 8.4 Communications Report

(i) Date of next meeting 12<sup>th</sup> November 2009

#### 8.5 Transportation/ Lighting Report

(i) Date of next meeting 12<sup>th</sup> November 2009

## 8.6 Entertainment Report

(i) Music on the Green 2010 – Plans underway for next year's event to be held on 9<sup>th</sup> July.

Following a risk assessment it has been decided to apply for a road closure order during the event.

(ii) Classic Car Show – following this year's successful event the 2010 event has been booked for 26<sup>th</sup> September. Provision to be made in 2010-2011 budget.

## 8.7 Quality Parish Council Application

(i) Seminar report (Appendix 6) – Clerk reported on seminar attended on 30<sup>th</sup> October. It is envisaged that the application for Quality Status would be submitted before 30<sup>th</sup> March 2010.

## 8.8 Chairman's Report

a) It was requested that all committee chairmen try to ensure that all committee meeting dates are adhered to. If the chairman cannot make the meeting then the vice chairman should chair the meeting. If the date of a meeting needs to be changed this should be done at full council.

It was proposed that the clerk only work 2 evenings a week, with a maximum of 6 per month. Agreed

b) Remembrance Sunday – wreath laid at War Memorial on behalf of the Parish Council

## 8.9 Clerk's Report

(i) Clerks Diary Sheet – circulated to update councillors of meeting dates and Clerk's training events.

(ii) Training Diary – details of courses available December to March. Councillors are encouraged to attend at least 2 courses per year. Provision will be made in the budget for this.

## 8.10 KALC Report

Messrs Walton and Ash to attend AGM on 14<sup>th</sup> November

## 8.11 Written Reports from County Councillor and Borough Councillors

Clerk reported that Mr Carter has agreed to provide quarterly reports to the Council regarding KCC decisions that may impact the parish.

## 8.12 Reports from Councillors who sit as representatives on local organisations

a) Mrs Marshall reported that the Bearsted and Thurnham Fayre committee had held a very successful presentation evening.

b) Madginford Hall Management Committee have held their AGM. Mrs Marshall remains chairman

## 9 Matters for next Agenda

No additional matters. Councillors were reminded that the December meeting would start at 7 p.m due to Reception to commence at 9 p.m.

10 Date of Next meeting – Tuesday 8<sup>th</sup> December 2009 at Madginford Hall, Egremont Road, Bearsted

There being no further business the meeting closed at 9.30 p.m.